Thank you for being a UCEA GSS21 reviewer!

While the success of the GSS is a function of many variables, one of the most important is the quality of sessions and papers presented at our summit. **Reviewers are vital to maintaining this quality from year-to-year.** Please review the following tips and guidelines for completing timely and substantive reviews.

The #UCEA21 theme, **Re/Emerging Stronger: Reuniting to Advance Educational Leadership** provides an opportunity to join together after an unprecedented time of isolation and loss. The theme highlights the importance of collective research efforts in responding to complex social problems, such as those confronting educational organizations during and in the eventual aftermath of the pandemic.

Use the Review Rubric

The rubric posted for the proposal review process is not exhaustive, but it does cover the basics. Please tend to these guidelines when evaluating proposals and **please be flexible**! The guidelines are a generic set of evaluative ideas for most proposals. They cannot be rigidly applied to *all proposals*. We trust your professional judgment.

We do our best to match assignments to reviewer expertise, but this is not always possible. If you are assigned a mismatch, please don’t equate lack of appeal with lower proposal quality. Evaluate the proposal on its own merits.

We ask that you provide substantive feedback for each proposal, even (or perhaps especially) for those you judge to be inadequate. A reviewer’s role is to provide authors who have submitted ideas for critical review to provide something that will inform and improve future revisions of that work. If you recommend “Accept,” written feedback increases the quality of the GSS. If you recommend “Reject,” detailed written feedback will help an author improve their proposal for other conferences.

Please help us and submit your reviews on time!

Reviews are due SATURDAY, July 31st at 11:59pm EDT.